

Govt. Degree College, Nowshera

Internal Quality Assurance Cell (IQAC)

MINUTES OF MEETING

Meeting No. 03

Date:24/11/2019

Time: 2:30 pm

Venue: Principal Chamber

The third meeting of the IQAC for the academic year 2019-20 was held on 24th of November at 2:30 pm in the Principal Chamber. The meeting was chaired by Dr. Shakeel Raina, Principal of the college.

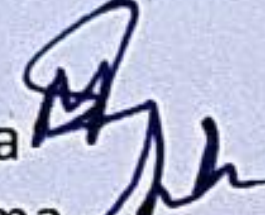
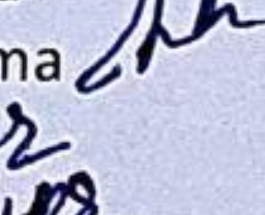



Following members of IQAC were present in the meeting:-



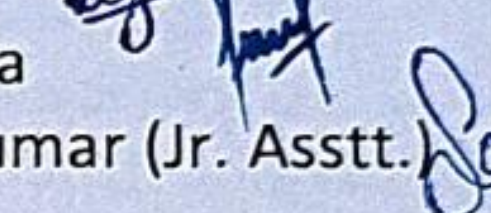
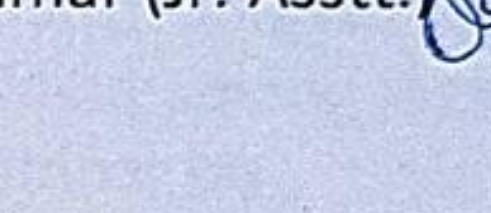
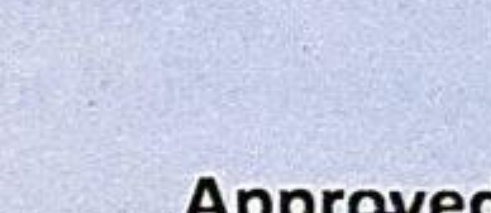
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|------------------------------------|------------|
| 1. Prof. Mukesh Sharma | (Convener) |
| 2. Prof. Anupama Sharma | (Member) |
| 3. Prof. Atal Bharati | (member) |
| 4. Dr. Harbhajan Singh | (member) |
| 5. Dr. Bandana Thakur | (member) |
| 6. Prof. Sanjay Kumar | (member) |
| 7. Prof. Inam Ul Haq | (member) |
| 8. Prof. Pooja Devi | (member) |
| 9. Dr. Akhil Khajuria | (member) |
| 10. Mr. Sandeep Kumar (Jr. Asstt.) | (Member) |

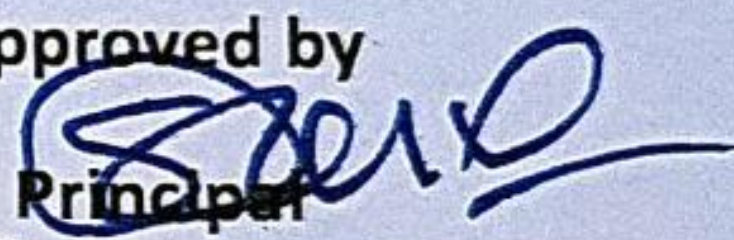
At the outset, Prof. Mukesh Sharma, Co-ordinator IQAC, welcomed the chairperson of the meeting, Dr. Shakeel Raina (Principal) and all the members of IQAC. The following agenda points were discussed in the meeting and it was unanimously resolved to implement them:-

S. No.	AGENDA	RESOLUTION
1.	To read and confirm the minutes of the previous meeting	The minutes of previous meeting were read by the coordinator and confirmed. As per the minutes of the meeting, action taken report was briefly discussed in the meeting.
2.	Seeking Syllabus completion report	It was decided that the Syllabus completion report of all the courses shall be sought from various teaching departments. All the faculty members shall be conveyed to complete the syllabus timely, before the commencement of University Examinations.
3.	Collection of feedback (through online mode)	It was decided that the feedback from various stakeholders viz., Students, Parents, Teachers and Alumni shall be collected through online

		mode. Prof. Pooja Devi (Deptt. of Botany) was given the responsibility of preparing the sample feedback forms and generating the google forms for this purpose.
4.	Organizing District Volleyball meet at the college	In order to inculcate the spirit of games & sports in students, it was decided that a District level Volleyball meet shall be organized at the college, in collaboration with District Volleyball Association, Rajouri.
5.	Celebration of 150 th birth anniversary of Mahatma Gandhiji and 550 th birth anniversary of Guru Nanak Dev ji	It was decided that in view of the Celebration of 150 th birth anniversary of Mahatma Gandhiji and 550 th birth anniversary of Guru Nanak Dev ji, a series of activities shall be conducted to pay tributes to the great personalities.

1. Prof. Mukesh Sharma 
2. Prof. Anupama Sharma 
3. Prof. Atal Bharati 
4. Dr. Harbhajan Singh 
5. Prof. Sanjay Kumar 

6. Dr. Bandana Thakur 
7. Prof. Inam Ul Haq 
8. Prof. Pooja Devi 
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Approved by

Principal
G.D.C. Nowshera