



**Govt. Degree College
Nowshera, PIN-
185151**

Manual: 3

The Procedure followed in the
Decision-making process,
Channels of Supervision and
Accountability

**Right to Information Act, 2005
under [Section 4(1)(b)(iii)]**

MANUAL 3:

THE PROCEDURE FOLLOWED IN THE DECISION-MAKING PROCESS, CHANNELS OF SUPERVISION AND ACCOUNTABILITY.

[Section 4(1)(b)(iii)]

The college is permanently affiliated to University of Jammu, Jammu (J&K) and follows the rules and regulations set by UGC, State Government and affiliating University.

- Govt. Degree College Nowshera encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles.
- The apex decision making body at the college level is the College Development Committee (CDC).
- The CDC has representatives from the society, alumni, teaching staff, administrative staff and the students.
- For the participative decentralization and governance, the Principal has appointed the Vice-Principal, and Head of the departments and provided administrative as well as academic autonomy and mobility for the effective governance.
- Before the commencement of each academic year various college committees are formed by the Principal.
- Important committees comprise of teachers, and many committees include non-teaching staff and students as well.
- IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year.
- Every committee has the freedom to prepare their plan and decide implementation strategies.
- The college committees are responsible for admission, time table, examination, purchases, welfare of students, organization of extension activities and prepare the working strategy for the effective functioning of the college.
- The committee meetings are held as and when required for the implementation and organization of certain activities.
- The Governing body (CDC/IQAC) formulates the policy decisions and strategic plan with the suggestions received from the following committee meetings and responds in a timely manner: -
 - I. College Development Committee (CDC)
 - II. Internal Quality Assurance Cell (IQAC)
 - III. Advisory Committee
 - IV. Examination Committee
 - V. Purchase Committee
 - VI. Library Committee
 - VII. General Staff Meetings
 - VIII. Alumni Association.