

**Govt. Degree College, Nowshera**  
**Internal Quality Assurance Cell (IQAC)**  
**MINUTES OF MEETING**

**Meeting No. 04**

**Dates: 06/01/2022**

**Time: 1:00 pm**

**Venue: Principal Chamber**

The fourth meeting of the IQAC for the academic year 2021-22 was held on 6th of January at 1:00 pm in the Principal Chamber of GDC Nowshera. The meeting was chaired by Dr. Surinder Kumar, Principal of the college.

Following members of IQAC were present in the meeting: -

- |                                 |            |
|---------------------------------|------------|
| 1. Prof. Joginder Singh         | (Convener) |
| 2. Prof. Davinder Sharma        | (Member)   |
| 3. Prof. Sanjay Kumar           | (Member)   |
| 4. Prof. Inam Ul Haq            | (Member)   |
| 5. Prof. Rajat Bhardwaj         | (Member)   |
| 6. Prof. Pooja Devi             | (Member)   |
| 7. Prof. Harshal Sharma         | (Member)   |
| 8. Prof. Gurjeet Singh          | (Member)   |
| 9. Dr. Akhil Khajuria           | (Member)   |
| 10. Mr. Sunil Bahu (Jr. Asstt.) | (Member)   |

At the outset, Prof. Joginder Singh, Co-ordinator IQAC, welcomed the chairperson of the committee, Dr. Surinder Kumar (Principal) and all the members of IQAC. The following agenda points were discussed in the meeting and it was unanimously resolved to implement them:-

S. No.	AGENDA	RESOLUTION
1.	To read and confirm the minutes of the previous meeting.	The minutes of previous meeting were read by the coordinator and confirmed. As per the minutes of the meeting, action taken report was briefly discussed in the meeting.
2.	Review of Syllabus completion.	It was resolved that syllabus completion report shall be sought from all the teaching faculty members to ensure timely completion of syllabus.
3.	Submission of documents pertaining to DVV Clarification.	It was resolved that Conveners of different criteria shall provide the required documents for

		timely submission of DVV Clarifications.
4.	Compilation of internal assessment record.	Academic monitoring committee will supervise overall compilation of Internal Assessment record.
5.	Formation of College Beautification Committees	It was discussed and resolved that committees shall be framed for beautification & maintenance of college campus in view of NAAC Peer Team visits.
6.	Newsletter	It was resolved that Printing and Publication Committee shall compile activities done for newsletter.
7.	Remedial Classes	It was resolved that all faculty members will arrange remedial classes for slow learners.

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Approved by  
  
Principal  
Govt. Degree College  
Nowshera